



Leadership
Institute

Applicant's Contract

Applicant Name: _____

Institution Name: _____

If I am selected for the **Leadership Institute** for Two-Year College Faculty, I agree to fully participate in the entire year-long experience. This includes the following:

- **Immersive Discussion Retreat (January 6, 2024)**
Hilton New Orleans Riverside, New Orleans, Louisiana
I will attend this retreat, which will on January 6, 2024 from 8:00AM to 8:00PM. I acknowledge that I will need to arrive on Jan. 5, and depart on or after Jan. 7. Accommodations will be provided for up to two nights.
- **Online (synchronous and asynchronous) discussions (January - December 2024)**
I will contribute at least once per month to our online community; this may involve asynchronous contributions to an ongoing discussion about progress in my project, or synchronous meetings to share in mutual mentoring and to continue learning. I understand that this commitment is expected to take about 2-4 hours/month. I will contribute to the growth of each member of the cohort by offering suggestions, advice, and support. To be an effective leader, I recognize that this time commitment will be related to my regular curriculum and service duties, and will help me be more effective at my institution.
- **Closing Conversation (January 2025, day TBD)**
I will attend this half-day virtual meeting, during which I share my experiences and progress in my project, and to celebrate the achievements of the cohort members.
- **Other data collection and evaluation expectations** I will complete evaluation surveys which will be reviewed by the OPTYCs organizers and/or external evaluators to understand the impact of this program and to improve it for the future. The external evaluators may make use of other project data, including observations of activities, and registration. My contributions and information will remain confidential within the project and project personnel, and results will only be reported in aggregate.

Applicant's Signature

Date

OPTYCs.aapt.org

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